

CCTRI

CENTRAL COAST TRIATHLON CLUB

Date: 14 July, 2026, 7:00pm	ANNUAL GENERAL MEETING	Bateau Bay Bowling Club
-----------------------------	------------------------	-------------------------

Meeting opened:	7.06pm
Attendees:	Cassandra McNamara, Michael Woodman, Damien Channing, Paula Tritton, Ken Kirk, Matt Porter, Michael Madigan, Clay Murphy, Rob Hekking, Christine Kirk
Apologies:	Rachel Cranfield, Allen Pearson, Sandra Scott
President:	Cassandra McNamara
Vice President:	Michael Woodman
Secretary:	Damien Channing
Treasurer:	Paula Tritton
Race Director:	Ken Kirk
Junior Coordinator:	Vacant
Uniforms Coordinator	Rachel Cranfield
Communications & Publicity Officer:	Cass McNamara / Paula Tritton
Events Coordinator:	Sandra Scott
Registrar:	Matt Porta
Sponsorship Coordinator:	Allen Pearson
Club Chaplain & Protection Officer (Non Committee Role)	Michael Madigan
Confirmation of AGM previous minutes	Accepted by: Cass M Seconded by: Matt P

President's Report

President:	Cassandra McNamara
	CCTRI AGM 2026 – President's Report What a season 2025/26 has been! I have had much delight this season in the role as President for a third consecutive year. I continue to feel immensely proud and privileged to be leading an inclusive, friendly and supportive triathlon club and committee. Inclusivity and a strong sense of community is a constant compliment our club receives from our fellow triathlon community, and a value that is a priority to us as a club. Our 2025/26 Season started earlier than usual in September partnering with NSW Triathlon's Academy Kids Camp. Through this opportunity we were able to showcase what our club has to offer at a local racing level, and kick off the season with participant numbers up to where they were pre COVID. This was an absolute delight to see! I'm immensely proud of how our Committee and volunteers were able to be ready and pivot with the large contingency we experienced, not to mention a slight amendment to the run course. The feedback received from NSW Triathlon was positive and has resulted in locking this event in for next season! Whilst we received local Police and Council approvals within time, the Club continued to experience low numbers throughout the season. Unlike the good old days when we could host races irrespective of athletes registered on the day, we unfortunately no longer have that luxury due to external costs to host a race. It is for this reason the Committee was compelled to cancel one race during the season. We hope with some changes made and hearing from our members, this will not occur into the future. The racing points system for our local races and club champs continued for a second consecutive season, and will continue into next season, with a slight change – watch this space! Our club membership continues to consistently stay just below the 200 mark. In line with one of our values of inclusivity, our club continued to offer events such as aquabike and aquathon, enabling options for those athletes who are either injured or ability impaired to take part in a triathlon event. I would also like to take this opportunity to thank our members, family and friends who give up their time on race weekend to volunteer on course. We cannot hold our races without the assistance of volunteers at key points, for this I thank you, your help is always greatly appreciated. The Central Coast Triathlon Club was very well represented at the 2025 Club Championship held in Forster in February. I am proud

to say we consistently continue to have excellent representation of athletes, volunteers (always at capacity and beyond) and family and friends supporting us for the weekend. It was wonderful to see some new faces join the club and represent at Club Champs! Congratulations to CCTRI Juniors who secured overall second place and CCTRI who secured second place in Division Two – both for consecutive years! We continue to see an increase in our juniors who are the future of our club. It's encouraging and exciting to see the strength we have coming up through the ranks in these little champions! This is truly the highlight of the season for our club, we show other clubs how much we support, encourage, and genuinely enjoy spending time with one another and sharing in each other's successes. I value this time with our club and I'm proud that we do it so well!

A massive shout out and thanks to this season's sponsors: K2 Fitness, Coast Runners Shop, Coast Sports, Coast Traffic Solutions, Invest Blue, and Coast Cycle Haus. Thanks to the support of our sponsors we're able to present prizes to lucky athletes and volunteers at each of our races and presentation night. This also connects our athletes, families and friends to local businesses for all their sporting and other needs. Once again, thank you for your partnership and support.

Our season of course is not complete without the support of Central Coast Council, Tuggerah Lakes Police Area Command and the local residents of Summerland Point. Thank you for continuing to support our club to bring triathlon and multisport racing to the local community.

It is with a heavy heart that we bid farewell (hopefully for the short term) to Paula Tritton, who has served on the Committee for the past five years in the roles of Treasurer and Registrar, along with many other hats just to keep things moving. Paula always went above and beyond for our club. If anything was left undone, Paula would take up the task of doing it. Paula would see the 'little things' that required doing. She has established excellent systems, operated with full transparency and put in place solid checks and balances. I thank Paula for her contribution and support to the Committee, the Club and our members, we are truly grateful.

I would also like to shout out to Michael Woodman, our Vice President, and Rachel Cranfield, our uniforms coordinator, for their contribution this season. I do hope this is only a 'see you later' rather than a goodbye.

To all our 2025/26 Committee members, A BIG thank you for volunteering your time, engagement and support throughout the 2025/26 season, your unwavering commitment to the club is most appreciated. It can be a thankless job at times however no one ever displays this. Your passion for the club and the sport is seen in all that you do and have done this season.

Vice President's Report

Vice President:	Michael Woodman
	Nil Report

Secretary's Report

Secretary:	Damien Channing
	Nil Report

Treasurer's Report

Treasurer:	Paula Tritton
	I would like to thank all the current committee for their time and efforts for the past season. Along with our season 2025/26 sponsors-K2Fitness, Coast Traffic Solutions, COAST Runners Shop, Invest Blue, COAST Cycle Haus and Coast Sport. This season we closed the financial year out (30/06/2026) with \$ 25,181.82 (In the operating account.) \$ 17,606.20 (Term deposit) TOTAL IN THE BANK \$ 42,788.02 This year we were successful in receiving a grant of \$1000.00 for The Doylo towards the purchase of new timing chips which WILL BE required before September. Another grant was submitted for the Sports Grant however we were unsuccessful in this. I have also submitted a grant to Central Coast Council under the Community Grants scheme for \$4000.00 for our traffic Control costs, this outcome will not be known until late July or August. For this financial year we made a loss of \$3,681.26, this has come about from reduced income from our club races and increased costs for most of our expenses. (eg. racing licenses, 1 day license fees from Tri Aus, traffic control, trailer registrations etc.). We were aware of this situation and the current committee held an

	extraordinary meeting (in June) to increase race fees and membership fees for the new financial year and racing season ahead. Hopefully this will help the club cover costs of hosting club races for the future seasons. I will be stepping down from the committee tonight and would like to thank the current and past committee members for their friendship and all the hard work and support over the past 5 years. Thank you for your support and I wish the incoming committee and club all the best for the coming 2026/27 season and many seasons to come. ● Profit and Loss attached below ● Balance Sheet attached below
--	--

Race Director's Report

Race Director:	Ken Kirk
	Race Director's Report – 2025/26 Season AGM It has been a pleasure to serve as Race Director throughout the 2025/26 season. Overall, the season was successful, with well-conducted races, strong volunteer support, and a continued focus on providing safe, enjoyable, and inclusive racing for all members. We were able to host almost all scheduled club races however January's club race was cancelled due to a lack of numbers. Despite several operational challenges throughout the season including adverse weather, deteriorating road conditions on sections of the bike course, and occasional issues with the swim infrastructure, all races were delivered safely. Thanks to the ongoing support and commitment of our volunteers and officials, these challenges were effectively managed without impacting the overall success of our events. Safety remained our highest priority throughout the season. Road hazards, particularly potholes on the bike course, were monitored at every race, with hazards clearly marked and no-overtaking zones extended where necessary. Swim courses were modified on several occasions to keep competitors closer to shore and water safety personnel, while run course hazards such as fallen trees were quickly addressed prior to racing. We experienced only a small number of minor incidents during the season, including a runner who rolled an ankle and another competitor who sustained a minor

	head injury following a fall. Both incidents were managed promptly by our first aid personnel, with appropriate follow-up and incident reporting where required. The season also highlighted the strength of our volunteer team. I would like to sincerely thank everyone who assisted with race-day operations, including registration, transition, marshalling, timing, water safety and pack-up. A special thank you goes to Jason Cooper, who towed the race trailer to every event throughout the season and consistently set up the bike course before racing. His ongoing commitment has made race-day operations significantly easier. It was particularly pleasing to welcome new members and first-time competitors throughout the year, including the participation of visually impaired athlete Sally Karandrews, who successfully completed our club race with the assistance of her guide, along with the continued support from regular members including our Mini athletes to our senior competitors. Events such as our September club race was well supported by the Junior Triathlon Camp coached by Robyn Low-Hart and demonstrated the club's ability to host strong participation numbers while maintaining safe and efficient race operations. Unfortunately, participation numbers at our other races fluctuated due to competing events, weather and calendar clashes such as Mother's Day, however competitor enthusiasm and volunteer support remained strong. I would like to thank the Committee, officials, volunteers, water safety personnel, first aid providers, and every member who contributed to making this another successful season. The professionalism and teamwork shown throughout the year ensured that our events continued to be safe, enjoyable and welcoming for competitors of all abilities. As Race Director for the 2026/27 season I would look forward to building on these successes and continue to improve our race operations while maintaining the strong safety culture and inclusiveness that our club has established.
--	---

Junior Coordinator's Report

Junior Coordinator:	Vacant

Uniform Coordinator's Report

Uniform Coordinator:	Rachel Cranfield
	Refer to Attachment 3 of stock on hand.

Events Coordinator's Report

Events Coordinator	Sandra Scott
	Nil report

Registrar/Time Keeper's Report

Registrar and Time Keeper:	Matt Porta
	Executive Summary It has been an absolute pleasure returning to the committee this season to serve as both Club Registrar and Timekeeper. Keeping our members registered and ensuring accurate, timely results across our racing calendar is a massive team effort. This report outlines our membership health, race day participation trends, and critical operational needs for the upcoming 12 months. 1. Membership & Registrar Report Our membership database remains healthy and diverse, with stable numbers, showing a strong foundation of dedicated triathletes alongside promising growth in our junior tier. Membership Breakdown (2025/2026 Season) We closed the season with a total of 186 official members: • Adult Members: 136 • Junior Members: 38 • 8-Week Trial Memberships: 5 • Social Members: 7 Early Renewal Momentum Indicating strong retention and enthusiasm for the club, 122 members have already renewed for the upcoming season at the time of this AGM. Gender Demographics We maintain a highly competitive and balanced community, tracking at 42% Female and 58% Male participation across the board. 2. Race Participation & Timing Report

This season, we successfully hosted 8 club races, timed electronically. We saw fantastic engagement from the wider community, with 200 unique individuals taking to the start line over the course of the season.

A standout highlight of the year was the consistent and robust turnout of our junior participants in every single event, proving that the future of our club is in great hands.

Monthly Race Entries Turnout

While our baseline participation remained steady, September provided a masterclass in what happens when we collaborate with youth sports pathways.

Month	Total Race Entries	Highlights / Notes
September	93	Season Peak: Included the Academy kids (Organized by Robyn Low-Hart)
November	42	Regular club round
December	50	Holiday turnout
January	45	School Holidays
February	49	Multiple events in Feb
March	35	Shoulder season dip/clash with local events?
April	45	Autumn round

	May	44	Season finale and on Mothers Day
	3. Looking Ahead: Opportunities & Challenges Driving Race Entries Our primary operational goal for the next season is finding innovative ways to increase our average entries per race. September's bumper crowd of 93 participants proved that bridging the gap with development programs works. We should look to replicate the success of the Academy initiative—huge thanks to Robyn Low-Hart for organizing this—and explore similar partnerships to keep grids full year-round. Critical Infrastructure: Timing Chip Replacement From a timekeeping perspective, we have hit a technical bottleneck regarding our hardware. While our baseline timing system remains fully functional, our individual timing chips are aging. We are experiencing a growing number of chip battery failures, and because these internal batteries are sealed, they cannot be replaced individually. To ensure we can maintain accurate, reliable race results, the club will need to budget for and invest in a batch of replacement timing chips before the start of the next season. Conclusion Thank you to the committee, our incredible volunteers, and every athlete who gave their all on the course this year. I look forward to stepping into the next 12 months with the club, updating our gear, and welcoming even more racers to the start line.		

Sponsorship Coordinator's Report

Sponsorship Coordinator:	Allen Pearson	
	Nil Report	

Election of Office Bearers and Ordinary Committee Members for 2026/2027 Season

	As President I declare all positions vacant and call upon the election of the 2026/2027 Committee Members.
PRESIDENT	Nominated: Cassandra McNamara Nominated by: Paula Tritton Seconded by: Rob Hekking
VICE PRESIDENT	Nominated: Clay Murphy Nominated by: Cass McNamara Seconded by: Paul Tritton
SECRETARY	Nominated: Damien Channing Nominated by: Cass McNamara Seconded by: Matt Porta
TREASURER	Nominated: Sandra Scott Nominated by: Paula Tritton Seconded by: Ken Kirk
RACE DIRECTOR	Nominated: Ken Kirk Nominated by: Cass McNamara Seconded by: Michael Woodman
JUNIOR COORDINATOR	Nominated: None Nominated by: Seconded by:
COMMUNICATION S & PUBLICITY OFFICER	Nominated: None Nominated by: Seconded by:
UNIFORM COORDINATOR	Nominated: Julia Brennan Nominated by: Cass McNamara Seconded by: Paula Tritton
REGISTRAR & TIME KEEPING COORDINATOR	Nominated: Matt Porta Nominated by: Ken Kirk Seconded by: Paula Tritton Nominated: Allen Pearson

SPONSORSHIP COORDINATOR	Nominated by: Cass McNamara Seconded by: Ken Kirk
EVENTS COORDINATOR	Nominated: Christine Kirk Nominated by: Cass McNamara Seconded by: Rob Hekking
CLUB CHAPLAIN & PROTECTION OFFICER	Nominated: Michael Madigan Nominated by: Paula Tritton Seconded by: Cass McNamara
	MEETING CLOSED at 7:40pm

Profit and Loss

Central Coast Triathlon Club Inc For the year ended 30 June 2026

2026

Trading Income

Grants	1,000.00
Membership Income	4,915.75
Other Income	1,096.24
Presentation Income	1,441.83
Sponsorship	2,000.00
Triathlon Income	9,465.78
Uniform Sales	405.00
Total Trading Income	20,324.60

Cost of Sales

Purchases for Resale	151.80
Race Day - Expense	184.50
Race Day -Traffic Control	6,480.12
Race Day- Water Safety	400.00
Race day-Volunteer Coffee	474.00
TRI Australia - One Day License	699.50
Total Cost of Sales	8,389.92

Gross Profit

11,934.68

Other Income

Central coast Council	2,111.40
Interest Income	207.77
Total Other Income	2,319.17

Operating Expenses

Accounting	900.00
Club - Dept Fair Trading	57.00
Club Affiliation	655.00
Club Championships	5,039.79
Club Trailer - Registration	567.00
Equipment < \$300	216.24
General Expenses	503.83
License fees for race approvals	2,738.55
Postage	192.00
Presentation	4,685.50
Printing & Stationery	35.40
Repairs & Maintenance	110.00
Website	2,214.64
Total Operating Expenses	17,914.95

Net Profit

(3,661.10)

Balance Sheet

Central Coast Triathlon Club Inc As at 30 June 2026

30 JUNE 2026

Assets

Bank

Operating Acct	25,181.82
Term Deposit Acct	17,606.20
Total Bank	42,788.02

Current Assets

Inventory	2,244.99
Junior Fund	(1,317.00)
Total Current Assets	927.99

Fixed Assets

Equipment	43,409.43
Equipment - Timing System	11,255.20
Less Accumulated Depreciation on Equipment	(41,215.11)
Less Accumulated Depreciation on Timing System	(10,678.68)
Total Fixed Assets	2,770.84

Total Assets	46,486.85
---------------------	------------------

Liabilities

Current Liabilities

Historical Adjustment	(130.61)
Rounding	(0.81)
Total Current Liabilities	(131.42)

Total Liabilities	(131.42)
--------------------------	-----------------

Net Assets	46,618.27
-------------------	------------------

Equity

Current Year Earnings	(3,661.10)
Retained Earnings	50,279.37
Total Equity	46,618.27

Attachment 2 – Balance Sheet

Balance Sheet

Central Coast Triathlon Club Inc

As at 30 June 2025

	30 JUNE 2025	30 JUNE 2024	30 JUNE 2023	30 JUNE 2022
Assets				
Bank				
Operating Acct	29,181.30	27,601.00	26,717.47	19,076.90
Petty Cash	-	-	-	102.40
Term Deposit Acct	17,398.43	17,190.99	16,985.47	16,857.50
Total Bank	46,579.73	44,791.99	43,702.94	36,036.80
Current Assets				
Accounts Receivable	-	1,000.00	-	597.20
Inventory	2,244.99	2,379.99	2,389.99	3,675.73
Junior Fund	(1,317.00)	(1,317.00)	(1,317.00)	(1,317.00)
Prepayments	-	-	(133.94)	-
Total Current Assets	927.99	2,062.99	939.05	2,955.93
Fixed Assets				
Equipment	43,409.43	43,409.43	43,409.43	43,409.43
Equipment - Timing System	11,255.20	11,255.20	11,255.20	11,255.20
Less Accumulated Depreciation on Equipment	(41,215.11)	(41,215.11)	(41,101.68)	(39,734.34)
Less Accumulated Depreciation on Timing System	(10,678.68)	(10,678.68)	(10,654.46)	(10,368.46)
Total Fixed Assets	2,770.84	2,770.84	2,908.49	4,561.83
Total Assets	50,278.56	49,625.82	47,550.48	43,554.56
Liabilities				
Current Liabilities				
Accounts Payable	-	1,029.33	-	-
Rounding	(0.81)	(0.81)	(0.81)	(0.81)
Total Current Liabilities	(0.81)	1,028.52	(0.81)	(0.81)
Total Liabilities	(0.81)	1,028.52	(0.81)	(0.81)
Net Assets	50,279.37	48,597.30	47,551.29	43,555.37
Equity				
Current Year Earnings	1,682.07	1,046.01	3,995.92	(10,433.14)
Retained Earnings	48,597.30	47,551.29	43,555.37	53,988.51
Total Equity	50,279.37	48,597.30	47,551.29	43,555.37

Attachment 3 - Uniform Stock as at 28 July 2025

CCTRI Stock (at 28/07/2025)						
CCTRI Polo	#	Cost		Running Hats	Total	
Medium	1	\$43		\$20 each	4	\$80
Beanies	#	Cost		CCTRI Jersey - Comfort Fit		
\$15 each	11	\$150		Medium (W)	1	\$100
				Large (M)	1	\$100
Swim Caps	#	Cost				
\$10 each	17	\$170				
				Total of current stock	\$1,023	
JAMIE's Stock (Gets paid to him when sold)						
Mens Med Bike Shorts		\$140				
Mens Med Tri-top		\$120				
Sm Tender Jersey		\$120				